
Air National Guard (ANG) Military Vacancy Announcement (MVA)
(Must be a current ANG member only)

2010-043

ENLISTED PME DIRECTOR OF EDUCATION

PROMOTABLE MSGT - SMSGT

**(Must meet this rank requirement at closeout date)*

Closeout Date: 25 MAR 10 Close of Business (COB)

To view the most current application procedures/requirements, refer to the ANG Careers webpage at <http://www.ang.af.mil/careers/mva/procedures.asp>

Headquarters ANG Title 10 2-4-year Statutory Tour at **ANGTEC/COE (MCGHEE TYSON ANGB TN)**. Must be Air Force Specialty Code (AFSC) **ANY**. **Individual must submit an official full length military photograph. Applicants must provide a statement of understanding with the application stating he/she is willing to cross train in the 8T000 AFSC. Have an ASVAB Administrative Score of 24. Provide an AF Form 422 reflecting a PULHES of 2,2,2,2,2,1 or better (AF Form 422 must be less than one year old).** Duties and Responsibilities: Responsible for managing and supervising the educational, evaluation, faculty development, and instructional programs required in the implementation of Enlisted PME policies, programs, and procedures. Responsible for management of the educational processes associated with NCOA and ALS programs consisting of annual class load of up to 2000 students; supervision of assigned personnel and professional communication and interaction with unit commanders, first sergeants, senior enlisted advisors, NGB personnel; coordination with local schools and agencies dealing with distance education programs. Manages/supervises the academic staff. Instructs as necessary, students in groups numbering from 14 to 270, using guided discussion, informal/formal lecture, demonstration performance, case study, role-play, and other educational techniques. Advises the Commandant, Enlisted PME on matters relating to the development and implementation of the NCOA and ALS programs with applicable new technologies and teaching methodologies. Advises the Commandant on matters pertaining to the educational progress of Satellite NCOA and ALS programs during the home station and in-resident phases. In the absence of the Commandant, assumes duties and responsibilities of that position required within organizational structure. Additionally, this position provides guidance to Commanders, MPF Chiefs, Unit Training Managers and other unit representatives on the implementation of the NCOA and ALS programs in accordance with Barnes Center for Enlisted Education published procedural guidance and policies. In order to fulfill these responsibilities, this position must be able to interact effectively with all levels of the USAF and ANG. For example: Wing, Group, and Unit Commanders, Personnel Directors and First Sergeants, Command Chief Master Sergeants, Senior Enlisted Advisors to Major Commands, states, and units, executive support staff officers, NGB officials, and USAF Enlisted PME officials.

Mandatory criteria as indicated in the MVA must be documented on the members report on individual personnel (RIP). If it is not indicated on the RIP, it is incumbent upon the applicant to ensure that the appropriate source documentation is provided with the application.

Must meet the above stated grade/rank requirement by closeout date of advertisement.

Member must have a Secret Clearance or an open investigation to apply for statutory tour positions.

Enlisted applicants who are higher grade than the highest grade for the advertisement must provide a statement of understanding with the application stating he/she is willing to be voluntarily demoted if selected for this position, IAW ANGI 36-25-03, Paragraph 3.4.3.

Officers applying for a statutory tour position must have a minimum of a Bachelors degree prior to applying.

Application for this MVA signifies agreement to the following statement, in accordance with (IAW) Title 18 USC 1001: "I certify that, to the best of my knowledge and belief, all of the information on an attached to this application is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for rejection or for release from statutory tour after I begin work, and may be punishable by fine or imprisonment. I understand that any information I give may be investigated."

Questions regarding this advertisement can be sent to hr.apply@ang.af.mil

